

MEMO FOR PROSPECTIVE STUDENTS OF THE SCHOOL OF NAUTICAL STUDIES

The School of Nautical Studies is located at the National Maritime College of Ireland (NMCI), at Ringaskiddy, Co Cork – about 10 miles from Cork city centre. All nautical training previously delivered at the Bishopstown campus of CIT has ceased.

1. Programme of Courses

Senior courses normally start early September and late January each year – the exact dates are shown on the enclosures. Places for overseas students on the Autumn Naras-O course are subject to availability, while the Naras-M course is an integral part of the CMM (Chief Mate/Master) programme. The summer vacation period starts about end-June, at which point all main tuition programmes and examinations cease, but the College library facilities are generally available to registered students for private study throughout most of the year.

Admission to sit STCW Deck Officer examinations (see paragraph 4) is restricted to students registered on the appropriate course. The Marine Engineering courses are structured on a tutorial programme, so that students may join a course at any time. However, before attempting the examination, students are advised to allow not less than three months for preparatory studies.

2. Tuition Fees

The appropriate course fee is payable on enrolment; prior payment of fees is necessary before admission to classes. A reserved place for a non-EU student will be confirmed on payment of the full course fee, which is refundable if your visa is not granted. As a non-EU applicant it will be necessary to confirm your seafarer status by sending us a copy of your Seaman's Discharge Book (personal details and "last ship" pages will suffice). Until this is done, an application for a student visa cannot be processed. Once the necessary documentation and tuition fee has been received we will forward your booking confirmation, receipt and visa application form/information.

The most convenient method of payment is a bank draft payable to Cork Institute of Technology. It is regretted that personal cheques cannot be accepted.

The current scale of fees is shown on the Enclosure **Tuition and Examination Fees—2007/2008** but it must be emphasised that the College authorities reserve the right to change the fee structure without prior notice to intending or registered students (see paragraph 4).

3. Eligibility for Examinations

Before enrolment at NMCI all prospective students preparing for CoC examinations are strongly advised to confirm their eligibility to sit for such examinations: the College has no function in this regard. Queries about qualifying conditions, seetime, remission etc. **can only be resolved by:**

THE EXAMINER OF MASTERS AND MATES / ENGINEERS * (* AS APPROPRIATE)
MARITIME SAFETY DIRECTORATE
DEPARTMENT OF TRANSPORT
LEESON LANE
DUBLIN 2
IRELAND **TEL: +353-1-6783400** **FAX: +353-1-6783409**

The Examiner will need full details of all service claimed including copies of supporting testimonials and authentication. (sea service verified by the flag state, trade of vessel verified by shipping company, any current CoC must be produced). Original documentation must be submitted when making application for examination.

4. Examination Fees

The current scale of senior grade examination fees shown on the Enclosure: **Tuition and Examination Fees — 2007/2008** are in respect of all WRITTENS and SIGNALS exams which are conducted at NMCI, in Cork. The ORALS part of the examinations continue as before, in Dublin.

5. Class 1 Deck Examination

Persons who hold a Class 2 (Deck) CoC may register for the Class 1 course and sit the examinations at this grade. The Class 1 subjects are offered as follows:

- Semester 1 (September to January) – Ship Construction and Stability, Navigation Instrumentation, Engineering and Control Systems, Orals
- Semester 2 (January to June) – Navigation C, Business and Law, Personnel Management, Orals.

6. Recognition of Certificates

IRELAND is a party to the STCW Convention (as amended) and accordingly Certificates of Competency issued by the Irish Administration are 'Convention' certificates, which enjoy full international recognition.

7. Distance Learning.

This Institute does not currently operate correspondence/ e-learning courses.

8. Late Enrolment

Under current regulations we are no longer able to allow late enrolments.

9. Accommodation

The NMCI is non-residential. Most overseas students, on arrival, take temporary overnight accommodation (B&B) until they secure suitable quarters. It is regretted that the Institute cannot make these arrangements in advance. A private development for student accommodation near NMCI caters for the needs of most out of town students – contact and rental details are given on the enclosed brochure.

10. Examination of Non-EU Nationals

The agreed position is that citizens of the Republic of Ireland, the UK and British Commonwealth may sit the examinations and qualify for the issue of Irish certificates of competency (CoC) up to and including STCW II/2 (management) level. Non-nationals may only be examined under this procedure if they have previously qualified in Ireland or the UK for a CoC at STCW II/1 (operational/OOW) level. All other nationalities may similarly qualify for an Irish Certificate of Competency, at OOW level, but not at management level.

Similar regulations, in relation to citizenship and qualifications, apply to marine engineer candidates.

All examinations are conducted in English and the examiners may require candidates who do not have English as their first language to demonstrate satisfactory language ability. The required standard is Band 6 of the International English Language Testing System (IELTS). Further information is available on the IELTS website: www.ielts.org

11. Immigration Control

Most overseas students (non-EU) require visa clearance for entry to IRELAND. We strongly advise all intending students from overseas to verify immigration regulations before making travel arrangements.

12. Visa Application

An application for an Irish visa should be made on the official form (V.A.1), and submitted to an Irish Embassy or Consular official together with the appropriate fee. If, in exceptional circumstances, this is not possible your application must be made directly to:

**Visa Office
Department of Foreign Affairs
13-14 Burgh Quay
DUBLIN 2
Ireland** (Telex 93720 ESTR EI)

together with your passport and CDC, and fee. The method of payment required in this case is a sterling draft (bank draft) payable to "Department of Foreign Affairs". Please note that personal cheques will not be accepted.

If, exceptionally, you are unable to submit your passport with your visa application you must state the reasons and indicate on the application form the Irish Embassy or Consulate from which you propose to collect the visa. In those particular cases, photocopies of **all pages** of the passport must be submitted with the application. Details of Irish Diplomatic Missions abroad, and of visa services, are given on the website: <http://foreignaffairs.gov.ie/services/visa/>

It is important to read and understand the Visa Information supplied with the Visa Application Form, paying particular attention to each document, and specifically the following points:

- Evidence that the applicant has sufficient funds to maintain him/herself for the period of his/her proposed stay. This evidence should show clearly the name of the applicant on the bank statement, or, where a parent is guaranteeing these funds, the bank statement should be supported by a letter from the parent to this effect.
- Evidence that tuition fees to this Institute have been paid, e.g. fees receipt issued from this Institute.
- Booking letter from this Institute confirming reservation of place.

It is important to understand that visa clearance will not be granted until the immigration authorities are satisfied with your application and particularly in relation to the bullet points above.

It is vital that any photocopied documentation submitted in support of your application should be of high quality. Copy images of the photo ID from your passport and seaman's discharge book must be of sufficient clarity to present identifiable detail.

COURSE (1)	CODE	COMMENCING	DURATION	FEES € (5)	
				TUITION	EXAM (1)
Class 1	4.12.6.1	17 Sep 07, 4 Feb 08	Var.	(9) 1300	314
(3) Chief Mate/Master CMM (Level 8)	4.12.6	17 Sep 07, 4 Feb 08	2 semesters	(13) 3085	536
(7) Officer of the Watch OOW (Level 7)	4.12.9	17 Sep 07, 4 Feb 08	2 semesters	(10) 2242	292
OOW (restricted, <500 gt)	4.12.9a	Details on request	2 semesters	1300	218
Bridging subjects	4.12.8	(12) 17 Sep 07, 4 Feb 08	Var.	(12) 580	204
Refresher	4.12.23	on request (see note 4)		450	
Chief Engineer (Part B)	4.12.5	continuous tutorials		(11) 950	
Second Engineer (Part B)	4.12.5	continuous tutorials		(11) 950	
Engineer OOW	4.12.27	17 Sep 07	10 weeks	1840	
GMDSS (GOC)	4.12.28	As per Courses Schedule	2+ weeks	900	100
GMDSS (SRC)	4.12.40	Details on request	3 days	310	44
Specialized Oil Tanker Training (DCE)	4.12.18	Details on request	1 week	690	
Tanker Familiarisation	4.12.45	Details on request	3 days	340	
EDH	4.12.15	As per Courses Schedule	1 week	460	70
CPSC	4.12.14	As per Courses Schedule	1 week	680	70
(2) NarasO	4.12.13	As per Courses Schedule	5 weeks	980	
NarasM	4.12.12	Details on request	2 weeks	880	
ARPA	4.12.16	Details on request	3 days	450	
Personal Survival Techniques	4.12.11	As per Courses Schedule	1 day	215	
Medical Care	4.12.24	As per Courses Schedule	1 week	440	
Medical First Aid	4.12.21	As per Courses Schedule	3 days	380	
Elementary First Aid	4.12.1	As per Courses Schedule	1 day	130	
PSSR	4.12.25	As per Courses Schedule	1 day	130	
Advanced Firefighting	4.12.46	As per Courses Schedule	5 days	850	
Firefighting and Fire Prevention	4.12.47	As per Courses Schedule	3 days	550	
Ship Security Officer	4.12.26	Dates on request	3 days	560	
Shipboard Safety Officer	4.12.43	Dates on request	3 days	520	
ECDIS	4.12.49	Dates on request	3 days	850	
ISM Code Familiarisation (Standard)	4.12.44	Dates on request	2 days	360	

NOTES

- (1) Entry to the examinations is restricted to those students registered on the appropriate course(s)
- (2) One block Naras-O course scheduled for each semester. The OOW course fee is inclusive of this fee.
- (3) This course includes Naras-M. The fee is all-inclusive.
- (4) The refresher fee allows a previously registered student to avail of College facilities for repeat/revision work.
- (5) Tuition fees are normally adjusted annually, but all fees may be subject to change without notice.
- (6) EDH and CPSC examinations are conducted by MSD approved College examiners, at the end of each course.
- (7) The OOW programme comprises one semester of core professional subjects and one semester of mandatory short course modules. Students are not guaranteed places on the Autumn Naras-O course — such places are entirely dependant on availability at the time. Places on the Spring Naras-O course are assured.
- (8) These exam fees are payable per subject, as required.
- (9) Does not include Naras-M.
- (10) EU citizens pay the registration fee (€825) only, but if repeating the year the full tuition fees are payable. Non-EU citizens registered on this course pay tuition fees of €5076. The fee includes EDH, CPSC and Naras-O modules; it also includes GMDSS, Medical First Aid and Firefighting.
- (11) Non-EU citizens registered on this course pay a tuition fee of €2850.
- (12) Bridging subjects *Mathematics* (timetabled during Semester 1) and *Applied Nautical Science* (timetabled during Semester 2) are also offered on a tutorial basis. *Principles of Navigation* is available during each Semester. Non-EU citizens registered for this tuition pay course fees of €1650.
- (13) EU citizens pay the registration fee (€825) only, but if repeating the year the full tuition fee is payable. Non-EU citizens registered on this course pay fees of €7605. The fee includes Naras-M and the Medical Care course.